

The Massachusetts Smoke Free Workplace law requires that signs are posted in all areas that smoking is prohibited:

*Every area in which smoking is prohibited by law shall have ‘no smoking’ signs conspicuously posted so that the signs are clearly visible to all employees, customers, or visitors while in the workplace. M.G.L. ch. 270 §22(g)(4)*

The Massachusetts Department of Public Health recommends a good faith effort of clear and noticeable placement of **‘No Smoking’** signs. This includes placing signs conspicuously at entrances, as well as in areas that might be used for illegal smoking.

Furthermore, the Massachusetts Education Reform Act prohibits smoking on all school grounds, so it is recommended that schools post signs at school gates and entryways for athletic fields and sports grounds.

Schools should also refer to their own tobacco policies to see if placement of signage is required in local policies.

*Approved signs and templates for signage design may be obtained from the department of public health or the local boards of health. M.G.L. ch. 270 §22(g)(6)*

Schools may obtain approved signs from the Department of Public Health through the Massachusetts Health Promotion Clearinghouse at <http://www.maclclearinghouse.com>.

### **Suggested Places to Post No Smoking Signs**

- I. Outdoor
  - a. Entrance to school buildings
  - b. Entrance or fences to athletic fields and gyms
  - c. Entrance or fences to parking lots
  - d. Anywhere else that Administration finds cigarette butts are accumulating
  
- II. Indoor
  - a. Hallways and lobby areas
  - b. Cafeterias
  - c. Kitchens
  - d. Elevators and stairwells
  - e. Restrooms
  - f. Anywhere else that Administration finds cigarette butts are accumulating

For additional information regarding smoke-free schools and the smoke-free workplace law, please call the Massachusetts Tobacco Control Program at 617-624-5900 or 1-800-992-1895 or visit <http://www.mass.gov/dph/mtcp/>.