



**JOB POSTING  
TOWN OF FOXBOROUGH  
DIRECTOR OF PUBLIC HEALTH**

The Town of Foxborough is seeking a Director of Public Health to provide highly qualified, strategic leadership and communication for the Health Department, as well as on the Town's management team and for the welfare of the public.

**Duties include but are not limited to:** Enforces Federal, State and Local public health and environmental health laws, rules and regulations; investigates and reports cases of disease dangerous to public health; develops and implements plans for preventive and environmental health programs. Leads the Town's efforts in planning for, responding to and ensuring compliance with all facets of pandemic, epidemic and infectious disease events. Acts as spokesperson for public health matters through the media (confers with the Town Manager first).

Responsible for Sanitary Code licensing, inspection and enforcement of recreational camps for children, bathing beaches, food establishments, housing, swimming pools, body art establishments and practitioners, tanning facilities, hotels/motels, and tobacco control. Approves and issues all health related licenses and permits. Responsible for Environmental Code licensing, inspection and enforcement of Title 5 issues, private wells, businesses that store hazardous materials, rabies, animals, and mosquito control. Performs inspections to determine lead paint and asbestos violations, hazardous spills, obnoxious odors, etc. Enforces regulations as required. Collects samples, performs or arranges for laboratory tests and analyzes, interprets, and prepares reports of findings.

Has leadership role on the Local Emergency Planning Committee and the Foxborough Emergency Management Team. Oversees and coordinates emergency preparedness activities; oversees the activation of the emergency dispensing site(s). Provides 24 hours a day, 7 days a week coverage of the Health Department for emergencies.

Prepares agenda, attends and gives reports at Board of Health meetings; and other town meetings and conferences, as required. Leads the Town's emergency preparedness and dispensing activities. Clinical director for the Foxborough Health Department; implements public health programs for the general health of the Town. Applies for and manages grants.

**Qualifications and Experience:** Bachelor's Degree in Public Health or a related field required. Master's Degree in Public Health or a related field preferred. State certification as a registered sanitarian required. Five years of municipal management experience. Massachusetts Class D Motor Vehicle Operator's License.

**Additional Details:** Full-time (40 hour per week), benefited position. This is a union position with a full salary range of \$83,332 – \$101, 612 and an expected hiring range \$83,332 – \$88,427. Works under the administrative direction of the Town Manager and the policy direction of the Board of Health.

**Apply to:** Please submit a cover letter and resume to [hr@foxboroughma.gov](mailto:hr@foxboroughma.gov). Candidates are welcome to attach any relevant documents (presentations, certifications, etc.) that will give the search committee additional insight into their experience and qualifications.

Position is open until filled. Review of applications will begin immediately.

**Posted: November 2, 2020**

**Equal Opportunity Employer**

*The Town of Foxborough accommodates the needs of all physically challenged or disabled people by all reasonable means in accordance with the Americans with Disabilities Act.*