

APPENDIX B

THE LANGUAGE BELOW HAS BEEN SUPERCEDED BY APPENDIX A, ABOVE.

We have included this for historical reference only

G.L. c. 111, § 27D

STATE ACTION FOR PUBLIC HEALTH EXCELLENCE (SAPHE) ACT

Section 27D: Public health excellence program; definitions; purpose; grant program; duties

Section 27D. (a) For the purposes of this section, the term "board of health" shall include any body politic or political subdivision of the commonwealth that acts as a board of health, public health commission or a health department for a municipality; provided, however, that "board of health" shall include, but not be limited to, municipal boards of health, regional health districts established under section 27B and boards of health that share services pursuant to section 4A of chapter 40.

(b) The department, in consultation with municipalities and other stakeholders, shall establish a state action for public health excellence program to encourage boards of health to adopt practices that will improve the efficiency and effectiveness of the delivery of local public health services. Local public health services shall include, but not be limited to, communicable disease control, chronic disease and injury prevention, environmental public health, maternal, child and family health and access to and linkage with clinical care. The program shall promote and provide resources for boards of health that shall include, but not be limited to:

- (i) elevating performance standards to improve the municipal and regional public health system;
- (ii) increasing cross-jurisdictional sharing of public health services to strengthen the service delivery capabilities of the municipal and regional public health system;
- (iii) improving planning and system accountability of the municipal and regional public health system, including how data is reported and analyzed;
- (iv) establishing workforce standards, including, but not limited to, education and training standards for municipal and regional public health officials and staff; and
- (v) expanding access to professional development.

(c) Subject to appropriation, the department shall provide comprehensive core public health educational and training opportunities to municipal and regional public health officials and staff. The department shall provide the training not less than 4 times per year and shall be held in diverse geographic locations. The department shall provide such training opportunities free of charge.

(d) Subject to appropriation, the department shall establish a state action for public health excellence grant program. Boards of health and regional health districts may apply for funding and technical assistance to support:

(i) the implementation of regional, inter-municipal collaboration and to increase efficiency and effectiveness in the delivery of local public health services; or

(ii) planning and capacity building to facilitate regional collaboration or other strategies to implement regional collaboration.

Funds shall be awarded on a competitive basis and shall supplement and not replace existing state, local, private or federal funding to boards of health and regional health districts. To be eligible to receive funds, an applicant shall submit an application in a manner determined by the department; provided, however, that the application shall include, but not be limited to: (i) a description of how the applicant will increase the efficiency and effectiveness in the delivery of public health services across 2 or more municipalities if awarded the grant; (ii) certification that, at the time of the application, the applicant meets workforce standards as determined by the department; (iii) certification that the applicant shall submit written documentation on the implementation of systems to increase efficiency in providing local public health services, including data, to the department at the end of the grant year in a manner to be prescribed by the department; and (iv) a plan for the long-term sustainability of strengthening local public health services. The department may offer grantees an option to renew at the end of each grant year.

(e) The department shall adopt rules, regulations or guidelines for the administration and enforcement of this section including, but not limited to, establishing applicant selection criteria, funding priorities, application forms and procedures, grant distribution and other requirements; provided, however, that not less than 33 per cent of the grants awarded shall go to cities and towns with a median household income below the average of the commonwealth.

(f) Biennially, not later than March 1 of each year ending in an even number, the department shall submit a report detailing the program's impact, including, but not limited to: (i) the number of board of health and regional health district officials and staff that meet workforce standards; (ii) the number of board of health and regional health district officials and staff that attended educational and training opportunities; (iii) the number of boards of health and regional health districts that are compliant with data reporting requirements; and (iv) the number of municipalities participating in regional public health collaborations. The report shall be provided to the clerks of the house of representatives and the senate, the house and senate committees on ways and means and the joint committee on public health.

APPENDIX C.

Educational, Training and Credentialing Recommendations

| SPECIAL COMMISSION ON LOCAL AND REGIONAL PUBLIC HEALTH EDUCATIONAL, TRAINING, AND CREDENTIALING RECOMMENDATIONS | | | |
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| POSITION | REQUIRED AT HIRE | REQUIRED AFTER HIRE | RECOMMENDED |
| MANAGEMENT – e.g., Director, Assistant Director, Deputy Director <i>Management position does not do inspections but supervises those who do.</i> | <ul style="list-style-type: none"> Registered Sanitarian or equivalent eligible* Master's in relevant field or BA/BS with 5 years of relevant experience | <ul style="list-style-type: none"> RS or equivalent within a year* Foundations for Local Public Health Practice ("Foundations") course within one year of hire CHO within 3 years of hire Complete Master's within 5 years | <ul style="list-style-type: none"> Health Association membership LPHI Managing Effectively in Today's Public Health Environment ("Management") course Three years of experience in local or state public health MAVEN training within one year |
| MANAGEMENT/AGENT | <ul style="list-style-type: none"> Registered Sanitarian or equivalent eligible | <ul style="list-style-type: none"> Foundations course within 18 months RS within 18 months of hire Specific certifications for inspections performed, such as soil evaluator, system inspector, food inspector training, housing inspection training, certified pool operator/certified pool inspector, lead determinator within one year of hire | <ul style="list-style-type: none"> Health Association membership LPHI Management Course CHO within 3 years of hire |
| INSPECTOR/SANITARIAN | <ul style="list-style-type: none"> High School Diploma or equivalent | <ul style="list-style-type: none"> RS within 6 years of hire Foundations course within 18 months Specific certifications for inspections performed, such as soil evaluator, system inspector, food inspector training, housing inspection training, certified pool operator/certified pool inspector, lead determinator within 1 year of hire | <ul style="list-style-type: none"> Health Association membership Associates degree in science or public health, at hire. |
| PUBLIC HEALTH NURSE | <ul style="list-style-type: none"> Bachelor of Science in Nursing (BSN) Registered Nurse (RN), current MA license | <ul style="list-style-type: none"> MAVEN trained within 6 months Foundations course within one year of hire | <ul style="list-style-type: none"> MAPHN Membership |
| CLERICAL STAFF | <ul style="list-style-type: none"> Microsoft Office (or similar) applications | <ul style="list-style-type: none"> Modified Foundations course (Foundations course for Clerical Workers) within one year of hire | <ul style="list-style-type: none"> On-line permitting |
| BOH MEMBER (NOTE: IF DOING INSPECTIONS MUST MEET REQUIREMENTS ABOVE) | | | <ul style="list-style-type: none"> Orientation to Public Health within 3 months Foundations course within one year |

| INSPECTION TYPE | REQUIRED | RECOMMENDED |
|---------------------------|---|---|
| FOOD PROTECTION | <ul style="list-style-type: none"> ServeSafe or similar Massachusetts Public Health Inspector Training (MA PHIT) Food Inspection Class Field Component | <ul style="list-style-type: none"> Food and Drug Administration/Office of Regulatory Affairs - University (ORAU) |
| HOUSING | <ul style="list-style-type: none"> MA PHIT Housing Class Housing Court training (TBD) Lead Determinator Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |
| TITLE 5 | <ul style="list-style-type: none"> Soil Evaluator System Inspector MA PHIT Wastewater Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |
| POOLS | <ul style="list-style-type: none"> Certified Pool Operator or Certified Pool Inspector with Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |
| RECREATIONAL CAMPS | <ul style="list-style-type: none"> MA PHIT Camps (TBD) with Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |
| TANNING/BODY ART | <ul style="list-style-type: none"> MA PHIT (TBD) with Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |
| NUISANCES | <ul style="list-style-type: none"> MA PHIT (TBA) with Field Component | <ul style="list-style-type: none"> Relevant LPHI Modules |

- All personnel should have at least ICS 100/NIMS 700 within one year of hire. Those who might have a leadership role should have ICS 200 and above.
- Boards of health may have stricter requirements, but must meet these requirements.
- Boards of health with current staff who have worked for local or state public health for at least 7 years, but who do not meet these requirements, may request a waiver except for inspectional trainings.
- Membership in professional organizations is deemed as critical for professional growth and development, for leadership and mentoring opportunities, and for opportunities for sharing best practices. This is recommended, but not required.

*Management positions should meet the requirements as set forth in this document for the position. However, a request may be submitted by the board of health to waive the Registered Sanitarian (RS) requirement if

- the health department has a management position and a separate fulltime environmental health director and
- the environmental health director has an RS, oversees the inspectors, and reports directly to the management position.